



Hughenden Primary School

Working together, Empowering Lives, Enriching Minds

2nd May 2018

Dear KS2 Parents,

Re: Changes to paying for Hot Meals in school - GDPR

I am writing to let you know about some essential changes coming into effect after May half term with regards to paying for hot school meals in school for your children. With GDPR coming into force on the 25th May 2018, it is necessary to impose some changes that will alter the way some parents pay for their children's hot meals. Up to now, we have been able to accept cash or cheque payments from parents in the school office but from the 25th May 2018 this is no longer permitted. This is to enable us to be compliant with the new data protection laws.

With effect from after May half term, we are no longer allowed to accept ANY hot lunch payment in school. All payments must now be made either by setting up a Direct Debit form or by calling Dolce Customer Services and making an online payment by debit card. The number to call is 01937 581427. Please note that you have a responsibility to ensure there are sufficient funds on your child's account to cover the cost of any lunch taken. The best way to avoid going into deficit is to set up a Direct Debit.

You can access the Direct Debit form by logging into your Live Kitchen account. This is the easiest way to manage payments. Please contact us if you need a reminder of your login details. If you already have this set up or pay by card over the phone, there is no change. This only affects those who bring in cash or cheque payments to school.

We have notified Dolce of this change. Thank you in advance for your support and co-operation with this, we hope you understand why these changes are necessary.

Yours sincerely

Mrs Brinkworth
Office Manager

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