



# Hughenden Primary School

Working Together, Empowering Lives, Enriching Minds

Monday 1<sup>st</sup> October 2018

Dear Parents,

Ref: Parents Evening – November 2018

This year Parents Evening will be held on **Thursday 1<sup>st</sup> November** and **Thursday 8<sup>th</sup> November** from 3:30pm – 6:30pm in the hall. Bookings can be made via our eschools online platform. You will be able to access the booking facility from Monday 8<sup>th</sup> October. Please note that Year 6 Parents Evening will take place on 1<sup>st</sup> November and 6<sup>th</sup> November between 3:30 – 6:30pm.

The deadline for booking a time slot is Thursday 25<sup>th</sup> October at 9:00am. Unfortunately we cannot accept any further bookings after this time. This is to allow teachers sufficient time to prepare.

Please note that these appointments are for 10 minutes only. If you have any specific concerns, please call the school office to book a mutually convenient time to talk.

If you have any queries or have forgotten your eschools log in details, please contact the school office.

Yours Sincerely

Sarah Leighton  
Head Teacher

**Headteacher: Mrs Sarah Leighton**

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