



Hughenden Primary School
Spring Valley Drive, Hughenden Valley
High Wycombe, Bucks HP14 4LR
Telephone 01494 562501
Email office@hughenden.bucks.sch.uk
Website www.hughenden.eschools.co.uk

Headteacher: Mrs Sarah Leighton

20th July 2015

Dear Parents,

As you will already be aware, our new lunch providers, Dolce, will start their lunch service at Hughenden from the first day of the Autumn Term, Thursday 3rd September 2015.

In order to facilitate this move as smoothly as possible, we are currently working with Dolce to set up your new hot lunch accounts to enable you to pre-order your children's lunches in advance.

During the summer holidays, you will receive via email, your personalised login details for the Live Kitchen. Regardless of what class your children are in, we would encourage you to pre-order your children's lunches in advance regardless of whether you are entitled to a free lunch or a paid lunch. This saves time during morning registration and also reassures the children.

Children in Early Years and KS1 will continue to receive free lunches under the Universal Free School Meal scheme but you must pre-order or allow your child to order on the day during morning registration to get this. Only the children in KS2 will be charged, £2.40 per meal and they also need to pre-order their lunches or order during morning registration.

We have had an excellent take-up of lunches to date and hope this will continue. The importance of encouraging a positive lunchtime experience together with the chance to develop gross motor skills by using cutlery and communication skills is paramount. Staff eat with the younger children and plenty of help is at hand.

If your child is bringing in their own packed lunch, please keep it healthy and nut free. Fizzy drinks will not be allowed.

If you believe you are entitled to free school meals and pupil premium and haven't yet completed the application form, please notify the school office.

Parent Pay – Balances on account (not applicable to new children in Foundation September 2015)

When Universal Free School Meals were introduced, we moved the balances for all KS1 children across to siblings in KS2 or refunded the balances.

With the new provision from Dolce, they will deal with all the account logins, payments and receipts directly with yourselves along with any on-going queries. With this in mind, we are currently checking all the children's Parent Pay balances for the KS2 children and will write to you separately informing you either of the credit balance that is due back to you or the debit balance which is due to be paid.

If anyone wishes to donate their credit balances to the School Fund account then just write a note on the letter and return it to the school office. Cheques for any refunds due will be raised in the first few weeks of the Autumn Term and sent out to you either via your children or by post.

Thank you for your continued support.

Yours sincerely

Mrs J Brinkworth,
Office Manager