



Hughenden Primary School

Working together, Empowering Lives, Enriching Minds

End of Autumn Term 2020

10th December 2020

Dear Parents and Carers,

As you may be aware, late on Tuesday, the Department for Education recommended that schools finish face to face teaching on Thursday 17th December 2020. After consultation with other local headteachers and the Chair of Governors we have taken the decision to move the end of term to Thursday 17th December 2020.

All arrangements for the end of term will remain the same but moved forward 24 hours to 17th December. Collection times will remain the same as published on the website (1.30pm).

The following information is taken direct from the DfE Covid briefing paper:

“We recognise this communication has arrived with schools late in the term but would ask schools to be as helpful to parents as they can by sharing any changes to end of term arrangements as soon as possible, particularly where schools choose to make Friday 18th December a non-teaching day. Your support with this is appreciated. The pupils will be provided with remote learning activities for Friday 18th December.

We recommend all schools ensure staff, parents and carers are aware of the following information and relevant arrangements regarding positive cases in the holidays:

- Where a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms more than 48 hours since being in school, the school should **not** be contacted. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.

Interim Headteacher: Miss J E Garlick

Spring Valley Drive, Hughenden Valley, Bucks, HP14 4LR

Tel No: 01494 562501

Email: office@hughendenprimary.co.uk

www.hughenden.eschools.co.uk



- For the first 6 days after teaching ends (**i.e. on or before 23rd December**) if a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms within 48 hours of being in school, the school is asked to assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school.
- School staff are not asked to remain on-call or conduct any contact tracing more than 6 days after the final day of teaching. Where a schools last teaching day is on Thursday 17th December, there should be no pupil contact tracing asks beyond Wednesday 23rd December.”

Track and Trace arrangements for parents:

Once school closes on 17th December 2020, should you need to contact the school to inform us that your child (**who is a pupil at our school**) has tested **positive**, you should call the schools emergency number that has been set up for this purpose: 07568 663110 – please ensure you give your child’s name and class. We only need to be informed of positive cases up until Wednesday 23rd December.

This number will be in use and monitored regularly from Friday 18th December until the end of the school day on Thursday December 23rd. Please do not use this number for any other matters – email the office as usual.

We would like to send our heartfelt thanks to all our parents and the community for their support this term. It has been extremely challenging for us all, however, your support and understanding has meant a great deal to us. I hope that I may see many of you in the next few days but, if I don’t, I wish you all a very happy Christmas and I look forward to seeing you in the new year. Thank you for your continued support.

Kind regards,
Miss Garlick
Interim Headteacher